

DRAFT MINUTES

2023/05

CUDDINGTON PARISH COUNCIL **Draft Minutes of Parish Council Meeting held in the Bernard Hall** **TUESDAY 28th FEBRUARY 2023 at 7pm**

PRESENT: Ken Brown (**KMB**), Julia Ridout (**JR**), Ravern Stevens (**RS**), Malcolm Thomas (**MT**), Venetia Davies (**Clerk and RFO**).

Parishioners: There was no Parishioners present.

The meeting with chaired by Cllr Ravern Stevens

NB: Action points highlighted

Parishioners Question Time

There were no questions.

1. Apologies

Ken Birkby (**KB**), Lorraine Stevens (**LS**) and Ken Trew (**KT**)

2. Approval of Draft Minutes

The Draft Minutes of the January meeting were **agreed and signed** as a true record by Ravern Stevens.

3. Matters Arising

- **Lighting in the Village.** To be a discussion topic for the Annual Village Meeting.
- **Wildlife Project/Cuddington Green Initiative.** Bat boxes will be installed. **ACTION: JR will continue to oversee.**
- **Local Area Technician.** **ACTION: CLERK to chase Colin Woolford on following:**
 - **Village Maintenance.** Poor condition of Bridleway 6.
 - **Dadbrook.** Flooding issues plus the replacement of the 'kill your speed' sign.
 - **Overgrown Hedges. Holly Tree Lane/Frog Lane.** Further remedial work still required.
- **Resurfacing of playing field carpark.** Bid to National Lottery unsuccessful. This now being dealt with by the CPFA.
- **Repair of Millennium tree plaque.** **ACTION: MT to investigate.**
- **Highways/Traffic. TAG 2.** **ACTION: KB to reinstate with activists. HGV and Weight Limit on bridges.** KB in liaison with Working Group and PI/Graham Hilary.
- **Assets of Community Value:** Expiry dates: Allotments (11.08.23), Cuddington Village Stores and Post Office (15.09.24) and Crown PH (15.09.25). **ACTION: CLERK to agenda Allotments for June meeting.**
- **Registration of Parish Council Land with Land Registry.** JR awaiting outcome.
- **Right of Access over VAHT** (now Fairhive Homes) land to Playing Fields. Draft Licence received by Fairhive Homes and sent to Wellers Hedleys Solicitors for comment. **ACTION: CLERK to continue to chase.**
- **From Low Lane (East) to Stone Footpath.** Works to clear the path and trim back grass/weeds/hedges. **ACTION: KMB to revisit and report again on Fix My Street.**
- **Salt Bin at corner of Frog Lane/Lower Church Street.** LS has applied for funding from the Community Board and is awaiting outcome. Cost is £450.00 (refilled each year, free of charge).
- **Footpaths.** Strategy for replacing wooden stiles with metal gates. **ACTION: CLERK to agenda.**

4. Declarations of Interest

There were no interests declared.

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DRAFT MINUTES

2023/06

5. Resignation of Cllr Julia Ridout

Julia Ridout has regrettably resigned from the Parish Council. Councillors thanked Julia for her hard work and valuable contribution. The Parish Council is now required to take the necessary step to formally co-opt a Councillor to the PC. **ACTION: CLERK to publicise the Notice of Casual Vacancy on 1st March 2023 until 22nd March 2023.** Subject to there being no request to fill the vacancy by election, to then publicise the position of Councillor and invite applications for co-option at the March or April meeting.

6. Planning – please view Planning Applications and full comments via the new [Planning Tracker](#)

There were no applications to consider.

7. Local Plan for Buckinghamshire – Infrastructure Baseline, response to proposed questions (deadline 31st March 2023)

In the absence of a full committee, it was agreed to carry this item forward until the March meeting. **ACTION: CLERK to recirculate information and agenda for March meeting.**

8. Road Safety Projects

- **Dadbrook Path - improvements to the carriageway.** **KB to complete the Schemes Brief Request.**
- **Kings Cross – safety measures for Kings Cross/A418 crossing**
Cuddington PC, Chearsley PC and Haddenham PC are equally concerned about the safety of the A418 junction. A draft proposal and quotation from Phil Jones Associates, consultants working on the Haddenham [street scape project](#), has been received and agreed in principle at a cost of £4,470 +VAT. This is a joint piece of work to review if any improvements can be made to improve the overall safety and format of the Aylesbury Road/Churchway Junction and is to be collectively funded. **ACTION: PARISH COUNCILS to apply to H&W Community Board.** A meeting with Steve Broadbent Cabinet Member for Transport, Buckinghamshire Council has also been requested. Paul Irwin has suggested the Parish Council also ask for this to be put on the Agenda for a future Haddenham and Waddesdon Community Board. **ACTION: KB/CLERK to continue discussions with neighbouring Parish Council's and apply for funding.**
- **Aylesbury Road:**
Changes to Speed Limits. TfB and the Network Safety Team has advised that *'buffer zones will not be effective due to the sudden change between the village boundary and the National Speed Limit (i.e. no gradual change).'* The Parish Council to consider hiring an independent highway consultant. **ACTION: CLERK to agenda for March meeting.**
Petition from the Village to Buckinghamshire Council for its speed limit changes. **ACTION: KB to work with Parishioner in Spring. To also write to Elaine Hassell so that the correct process can be determined.**

9. Playground Project

LS has instructed Wicksteed for rocking horse repairs at a cost of £586.50. The lead time is 6-weeks from receipt of order (16.02.23). Given the grants received towards the playground equipment, Councillors also agreed to replace the rocking horse seats from PC funds at a cost of approximately £400.00. H&W Community Board has allocated £975 towards the hardstanding beneath Basketball Net. LS has instructed Simon Brown to complete the works at a cost of £1375 + VAT. The PC agreed to meet the shortfall. **ACTION: LS/CLERK to invoice Haddenham and Waddesdon Community Board on completion of works.** Painting works in the playground will take place on be Saturday 13th May. Volunteers welcome!

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DRAFT MINUTES

2023/07

10. Dog Bin – Tibby's Lane

A further dog bin and bag dispenser has been verbally agreed with the landowners. **ACTION: RS/CLERK to organise purchase and installation. CLERK to report repairs to the Tibby's Lane sign on Fix My Street.**

11. King Charles III's Coronation

The CPFA are organising a celebration picnic lunch for the village on Sunday 7th May 2023. The PC unanimously agreed to support a marquee at the cost of £1,200.00.

12. Correspondence

Email from resident regarding gates on Spicketts Lane. Correspondence received and to be reviewed. **ACTION: KB to respond.**

13. Reports from Councillors attending meetings and outside organisations

There were none. KB to update meeting on H&W Community Board (16.2.23) if in attendance.

14. Contributions from Buckinghamshire Council Councillors

There were no contributions.

15. Finance

- Balance from Minutes of previous meeting (17th January 2023): **£82,930.00**
- Receipts: £0.00
- BACS Debits: £0.00
- **Balance of Bank Account: £82,930.00** (as at 15th February 2023)
- a. **Orders for Payment: £784.61**
 - Venetia Davies - **£469.72** (£454.72 + £15.00 (Use of Home))
 - Hugo Fox - **£12.00** (£10.00 + £2.00 VAT) (Monthly Planning Tracker support)
 - JRB Enterprise Ltd - **£190.20** (£158.50 + £31.70 VAT) (Dog Bags)
 - Gallagher Insurance - **£59.29** (premium for increase to playground equipment)
 - 2D Print World - **£39.00** (Leaflets for promotion of River Thames Talk)
 - Oxford IT Solutions - **£14.40 (£12.00 + £2.40)** (Website domain renewal).
 - **BALANCE: £82,145.39** (Available Funds less Orders for Payment).
- b. **Management Report**, February report circulated.

16. Items for Information

- **The River Thames Conservation Trust Talk** - Wednesday 15th March at 7.30pm in the Bernard Hall. **ACTION: CLERK to promote on Village website and noticeboards.**
- **Village Litter Pick – Sunday 2nd April.** **ACTION: KB to promote in Village Voice. CLERK to promote on website and notice boards.**
- **Annual Village Meeting – Wednesday 19th April at 7pm.**
- **Two extra posts on corner of Bernard Close.** **ACTION: MT to enquire with Vonenus and BT.**
- **Gate to Playing Field access as a deterrent.** **ACTION: MT to propose ideas and costings.**

17. Date and Time of Next Meeting:

TUESDAY 28th MARCH 2023 at 7pm in the Bernard Hall

The Parish Council meet on the 4th Tuesday of every month

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